

Current Thom Biller Update 10.04b

This update assumes you have run version 10.03b. If you haven't please run it first.

If your IT staff are going to run your upgrade, make sure you give them a copy of this document and the email that was sent with the upgrade notice. Once the IT staff have completed the basic installation, please be sure to run any additional steps within Thom Biller that may be needed.

Additional Steps Needed: none

Data File Changes: minimal

Contact Information:

Please call me, Larry Tucker, at 434-964-9568 or email me at lawrencetucker@comcast.net if you have any questions. Also remember to check the Thom website (www.thomchild.org) and look under the Thom Biller link for software updates and news.

Installation Instructions:

The installation instructions have not changed (although a reminder was added for off-site programs as item 4). If you are on a network, and have run the previous upgrades, *then you only have to run this upgrade on a single workstation*. The updates will automatically propagate to all other machines running Thom Biller on the network.

1. Make sure you have backed up your data.
2. Make sure no one else is using the Thom Biller software on the network and that it is not running on your computer (in a minimized window on your taskbar.)
3. For network users, pick a single workstation that you will always use for upgrades. Run the upgrade on this machine this time, and all future upgrades on the same machine.
4. For Base – Off site systems, make sure you complete any billing disk and recovery exchanges that may be in process. Both the Base and the Off site systems must be on the same version of Thom Biller during a billing exchange. If one “side” upgrades before the other, then the off-site disk recovery will be disallowed. So if you are currently downloading disks, or waiting to recover a download disk, do not run the upgrade until both the download and recovery processes are complete.
5. Run **up1004b.exe** either from the web site or from a CD. If running from the web, simply click on the link and "open" the file. You may receive a warning that the executable may be unsafe, which you can ignore. If running from a CD, locate the upgrade .exe file on the CD and double click on it.
6. An Installshield screen will start up. Enter the password. Accept all the default choices and work your way through the screens.

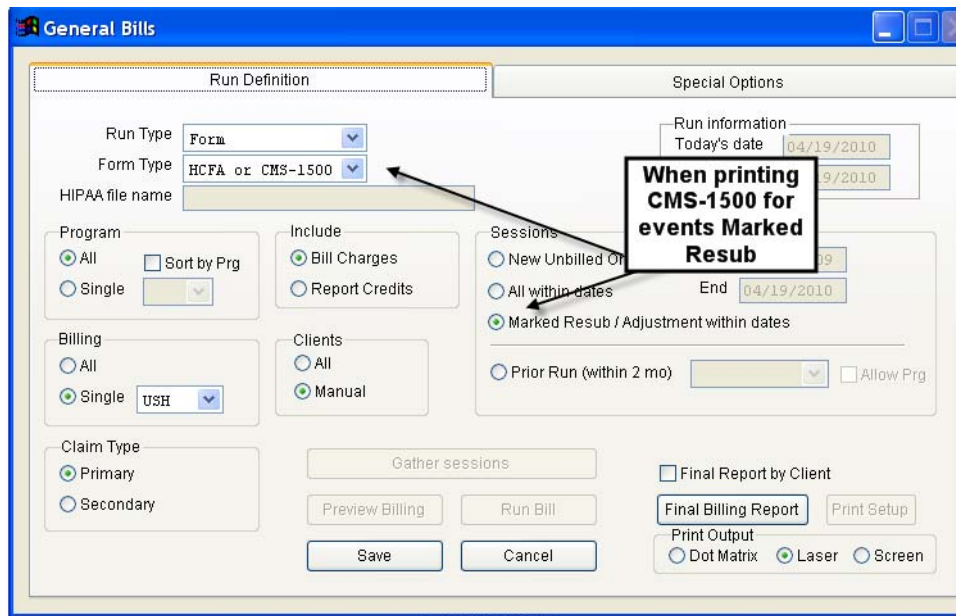
7. A Foxpro window will open to complete the upgrade. Press the "Proceed..." button to do this. This new routine will locate your data wherever it is on the network and upgrade it. It will tell you whether all files copied successfully or not.
8. Start the Thom Biller software as usual. This will complete the upgrade and set the title bar version. (If you get a warning that data changes are needed and someone else is running the program, please make sure everyone is logged off and try running Thom Biller again.) This step may bring over a new version of the loader program and ask you to restart Thom Biller. It may also bring over a new version of VFPSsetup and automatically run it as well.

For network users, DO NOT run the upgrade on every machine. Running it once on the machine you have chosen for upgrades will be enough to send the upgrade to all other workstations the next time they start the Thom Biller.

Upgrade Details

Revised handling of billing resubmissions on the CMS-1500:

When you choose to bill events marked "Resub" on CMS-1500, the system will now show the total amount of the original charges, and payments received, in addition to the claim balances. This is useful for handling resubmissions of "short payments."



Y	24. A. DATE(S) OF SERVICE		B. PLACE OF SERVICE	C. EMG	D. PROCEDURES, SERVICES, OR SUPPLIES (Explain Unusual Circumstances)		E. DIAGNOSIS POINTER	F. \$ CHARGES	G. DAYS OR UNITS	H. ICD-9 CM QUAL.	I. ID. QUAL.	J. RENDERING PROVIDER ID. #						
	From MM DD YY	To MM DD YY			CPT/HCPCS	MODIFIER												
1	12	03	09	12	03	09	11		96153	U2		1	75	00	10			
2	12	08	09	12	08	09	12		H2015	GN		1	77	12	4			
3	12	10	09	12	10	09	11		96153	U2		1	74	00	10			
4																		
5																		
6																		

25. FEDERAL TAX I.D. NUMBER	SSN EIN	26. PATIENT'S ACCOUNT NO.	27. ACCEPT ASSIGNMENT? (For govt. claims, see back)	28. TOTAL CHARGE	29. AMOUNT PAID	30. BALANCE DUE
042 [REDACTED]	[REDACTED] X	0010 [REDACTED]	YES NO	\$ 226 12	\$ 141 24	\$ 84 88

31. SIGNATURE OF PHYSICIAN OR SUPPLIER	32. SERVICE FACILITY LOCATION INFORMATION	33. BILLING PROVIDER INFO & PH. #
[REDACTED]	[REDACTED]	[REDACTED]

**Total of fees,
payments, and
event balances
shown**

In the past, the amount paid box would have been blank.

Note that the total charges minus amount paid does not necessarily equal the claim balance. If, for example, you have transferred a copay to DPH and still want to resubmit a claim for a short payment to the original payer, the transfer to DPH will have lowered the claim balance but will not be reflected in either the total charge or total payment box.

Additional upgrade changes:

Fixed a bug that was causing the Interchange Control Number (ISA13) on subsequent runs to the same payer to not be unique. This had sometimes caused the second run to be rejected as a “duplicate”.

Fixed a bug that sometimes caused a nonrecoverable error during session entry when the “More” button was used to save and add a new record. This happened only intermittently and may have been tied to either fast data entry or slow network performance. It did not seem to happen you pressed “Save” and “New” as two steps.